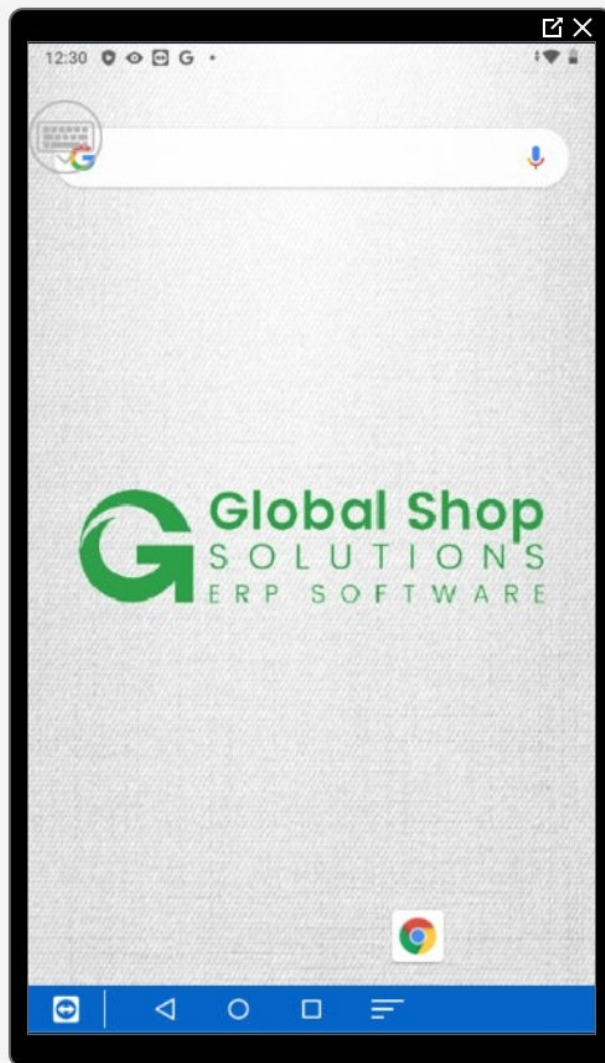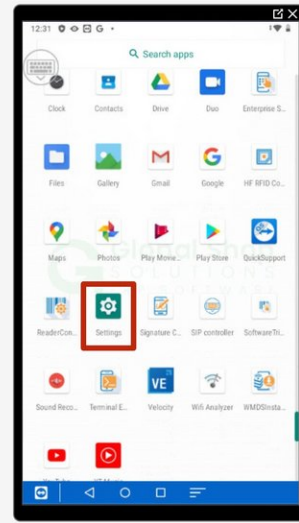# 06 Setting Date & Time
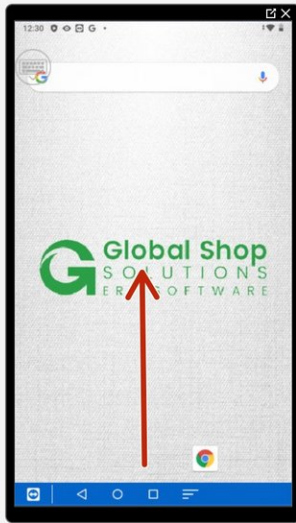
In this, you will be shown how to manually change the date and time if it is not correct.

Written By: Eric Sutter

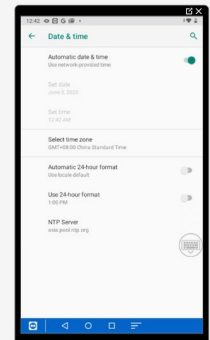This document was generated on 2024-05-18 09:20:51 AM (MST).

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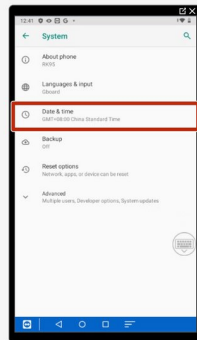
emsbarcode.dozuki.com/

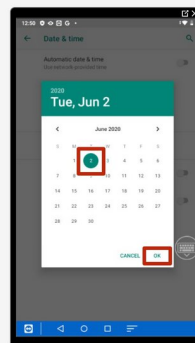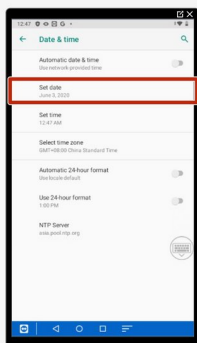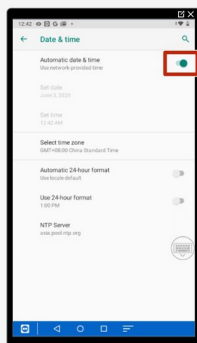Page 1 of 4

Step 1 — Going to Settings

- Swipe up to view all your apps.

- Scroll down to find Settings, the little gear.

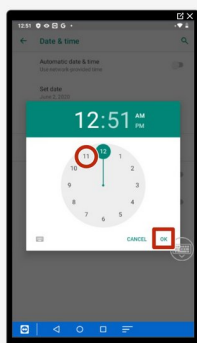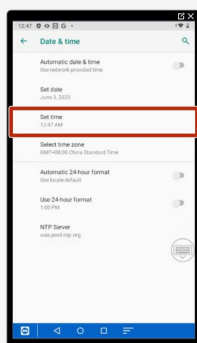## Step 2 — Navigating Settings to Date and Time

- Scroll down and select "System."

- Select "Date and Time."

- Make sure image 3 is what you see.
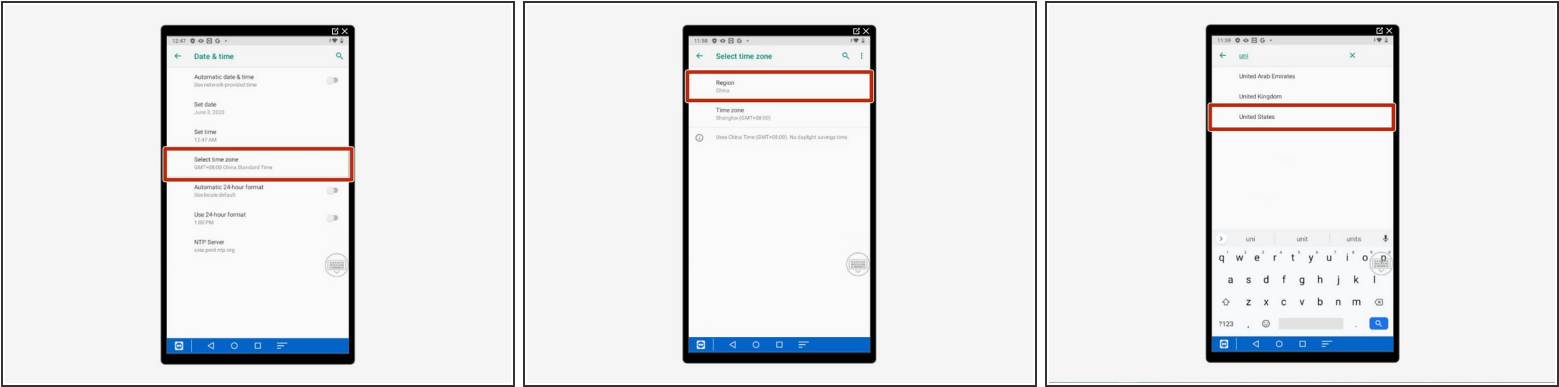
Step 3 — Setting the Date

- Tap on the green bar next to "Automatic Date & Time" so it turns grey.
  - ⓘ If it is already grey, you do not need to do anything to it.

- Select "Set Date."

- Choose the correct date (June 2nd for me) then hit "OK."
  - ⓘ The small arrows to the left and right of the month change what month you are viewing.

Step 4 — Setting the Time

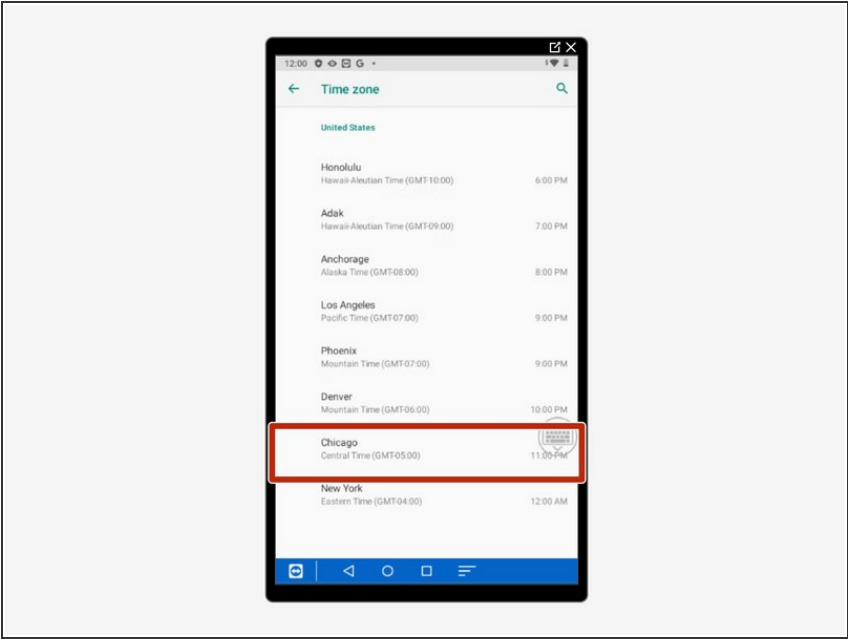- Select "Set Time."

- Choose the correct hour for you (11 for me) then hit "OK."

- Choose the correct minute as well as AM or PM then hit "OK."

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Step 5 — Selecting a Time Zone Part 1

- Select "Select Time Zone."

- Select "Region."

- Type in and select your region.

Step 6 — Selecting a Time Zone Part 2

- Select your time zone within your region.